1024 Capital Center Dr. Suite 320 Frankfort, KY 40601-8204

Phone: 502.573.1555 Fax: 502.573.1535

www.cpe.state.kv.us

Thomas D. Layzell President

## MEMORANDUM

TO:

All Interested Parties

FROM:

Thomas D. Layzell

RE:

Request for Proposals

DATE:

February 6, 2004

Over the past two years, the Council on Postsecondary Education has funded two separate initiatives: the formation of local P-16 councils to reflect and shape the state P-16 Council's agenda of creating a seamless system of education from pre-school through college and the designation of Go Higher communities to engage in grassroots efforts that raise the education level of each community, including, but not limited to, undereducated adults. The two processes are now being unified.

To this end, the Council on Postsecondary Education has allocated funds to distribute grants (not to exceed \$20,000) for the following projects:

- Form Go Higher communities and local P-16 councils.
- Conduct assessments of local education needs to meet current and future workforce demands.
- Extend the work of existing local councils through special projects or initiatives.

Enclosed is a Request for Proposals that details the process for applying for a grant and the criteria on which each proposal will be evaluated. Also included is a set of guidelines for local councils developed by The Education Trust, a non-profit education group, based on their experience in assisting in the development of local and statewide P-16 councils across the state.

Please feel free to share this RFP with others you believe may be interested in requesting funding for one of the projects listed above. For more information, interested parties may contact Dr. Dianne Bazell, assistant vice president for academic affairs, or they may access the RFP and accompanying guidelines on the Council's Web site http://www.cpe.state.ky.us/announce/announce requests for proposals.asp.

Given the current budget restraints, early submission of proposals is recommended. Accepted proposals will be funded on a first-come, first-serve basis.

psb

Enclosures

